

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Tuesday, January 22, 2019 6:15 pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Romero- Excused Absent**  
**Trustee Sedillo- Present**  
**Trustee Chavez- Present**  
**Trustee Hall- Present**  
**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Mayor Dial requested that an item be added to the agenda as Item #8 to discuss Trustee Romero and his recent injury and absence. **ACTION TAKEN:** Trustee Sedillo made a motion to approve the agenda with the amendment as written above. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the January 7, 2019 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the January 7, 2019 Regular meeting minutes as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the January 22, 2019 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the January 22, 2019 bill list. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**New Business**

**4.0 EMW Update- Sylvia Chavez- Information Only**

Estancia EMW representative Sylvia Chavez gave the Board an update on the current activities of the EMW Gas Association. She said that EMW is researching properties in Moriarty for a CNG station they plan to build and operate. Once the station is established in Moriarty, then plan to move a smaller unit into Estancia.

Ms. Chavez told the Board that EMW Manager Ronnie Reynolds was retiring and Mr. Eddie O'Brien would be taking his place. Mr. O'Brien is a long time employee of EMW.

Ms. Chavez was sincerely thanked for her time and update.

**5.0 Approval for Ms. Romo to attend E/L- 273 Managing Floodplain Development Training- Action Item**

Clerk Michelle Jones requested approval from the Board for P&Z Officer Rose Romo to attend Floodplain training in late February in Silver City. Ms. Romo understands the financial situation the Town is in and has offered to pay for her own travel and accommodations; the Town would pay her regular salary while she is in the training class. **ACTION TAKEN:** Trustee Hall made a

motion to approve this training for Ms. Romo. Trustee Sedillo seconded the motion. All in favor.  
**MOTION CARRIED.**

**6.0 Update on Capital Outlay requests and Emergency request for a Rural Infrastructure loan for the lift station- Information Only**

Mayor Dial reminded the Board that he, Mayor Pro-tem Noah Sedillo, and Clerk Michelle Jones had gone to Santa Fe and presented our Capital Outlay requests to our Legislators. Our #1 request is for funding to repair and renovate our sewer lift stations. We were told that our representatives would consider our request, but funding would not be available until July. Mayor Dial told the Board that the Town recently experienced a failure of one of the pumps at our main sewer lift station. He told the Board that he reached out to the Torrance County Emergency Manager for assistance with emergency funding. Mayor Dial told that Board that the Clerk, at the suggestion of the TC Emergency Manager, is currently working with Rhonda Holderman from the NMENV to apply for a Rural Infrastructure Loan to purchase and install a new pump. We would apply for a loan of approximately \$35,000.00 at an interest rate of approximately 2.5 % for 20 years. The Mayor said he was working with our on-call engineer Donzil Worthington from Bohannon Huston and a representative from JCH, who makes and installs the pump. He will update the Board on this critical issue as needed. **NO ACTION, INFORMATION ONLY**

**7.0 Discussion of the Pool- Discussion Only**

Clerk Michelle Jones presented the Board with the following written recap:

Suggested Swim Hours of Operation, etc.

2018

- Pool dates of operation : Tuesday-Saturday 12:00 pm to 6:00 pm - June 5th- August 4th
- Admission prices : \$3.00 per person daily any age
  - \$40.00 Individual Pass
  - \$75.00 Family Season Pass -Open Swim- (Immediate Family- Two adults and up to 6 kids)
- Bottled Water will be sold for \$1.00 each
- One Pool Manager, Two Pool Assistant Managers/Lifeguards, 9 Sr./Jr. Lifeguards  
Pool Manager – Hourly Wage - \$12.00 per hour, Assistant Managers/Lifeguards- \$10.00 per hour- Sr. Lifeguards \$ 8.50, Jr. Lifeguards \$7.50 per hour.
- Donations: County- \$25,000, EMW-\$10,000, Moriarty - \$5,000, Mountainair- \$5,000, Individuals- \$3,200.

2019

- Pool dates of operation : Tuesday-Friday 12:00 pm to 6:00 pm - June 5th- August 4th
- Admission prices : \$3.00 per person daily any age
  - \$50.00 Individual Pass ←
  - \$150.00 Family Season Pass -Open Swim- (Two adults and up to 4 kids)

- Bottled Water will be sold for \$1.00 each
- One Pool Manager, One or Two Pool Assistant Managers/Lifeguards, 9 Sr./Jr. Lifeguards  
Pool Manager – Hourly Wage - \$12.00 per hour, Assistant Managers/Lifeguards- \$10.00 per hour- Sr. Lifeguards \$ 8.50, Jr. Lifeguards \$7.50 per hour.
- Donations: County \$12,500, EMW-\$10,000, Moriarty- \$5,000, Mountainair- \$5,000

Total cost to operate the pool in 2018-	\$73,350.91	←
Total revenue including donations 2018-	\$71,197.31	←
Anticipated cost to run the pool in 2019-	\$48,350.91	←
Anticipated revenue from Donations 2019-	\$32,500.00	←
Anticipated revenue from passes, rentals, etc.	\$17,900.00	←

Clerk Michelle Jones said that the pool will be an agenda item from now until the pool opens in the summer and this is just a starting point with suggestions based on last summer's attendance and results of a survey she sent to the pool employees. The Board is encouraged to make suggestions. Trustee Chavez asked how many family passes were sold last summer. Clerk Jones will get that information for the Board at the next meeting. The Clerk's office commented that being open on Saturdays last summer was not profitable overall and are suggesting that the pool be closed on Saturdays this coming summer. The Clerk's office is also proposing that the family pass be changed from \$75.00 back to its original cost of \$150.00 and that the family designation be changed from 'Immediate family- Two adults and up to 6 kids' to 'Two adults and up to 4 kids'. The Board is encouraged to review these suggestions and make comments. Several other suggestions were listed in the written update. Another big change includes the amount of the suggested donation from the County. Last year, Torrance County donated \$25,000.00. This year the Mayor is suggesting that we ask the County for half of that- \$12,500.00. Less money will be needed this year to open the pool because less initial repairs will be needed. **NO ACTION, INFORMATION ONLY**

**8.0 Discussion about Trustee Romero – Discussion only**

Mayor Dial informed the Board that, unfortunately, Trustee Romero incurred an injury that will required an as yet unknown amount of time in rehab. Town ordinance states, among other things, that 'If a regular meeting is missed, there shall be a \$50.00 reduction in the stipend, per regular meeting missed. The Trustees are expected to attend all regular and special meetings held for the governing board'. Also, Town Resolution 2015-18 states that there is an allowance for the telephonic attendance of a Board meeting. After some discussion, the Board agreed that Trustee Romero would be allowed 2 telephonic meetings. The Board also agreed that, after 30 days, if Trustee Romero is not able to attend Board meetings, they will discuss how to proceed. Mayor Dial will convey this information to Trustee Romero. **NO ACTION, DISCUSSION ONLY**

**9.0 Mayor/Council:**

**Trustee Hall** said that the gutter on the east side of the TOPS building needs to be cleaned out. He also said that he met with residents Jeff Brock and Julia Holmes to look at how to safely hang some artwork that his is giving to the town, in the gym. He said that the Town will have to purchase some cable and pipe and that the cost will be around \$100.00. Clerk Michelle Jones asked him to get an estimate and we can put approval of the funds on the agenda.

**Trustee Chavez** asked Trustee Hall if he had heard from Mr. Frank Sturges about signing a right-of-way easement over to the Town. He has not. Trustee Hall said he will call Mr. Sturges. Trustee Chavez asked if there is anything in writing about the Town offices following the Estancia School district with respect to weather closures. There is a Town of Estancia Inclement Weather Policy in place from the Mayor that is posted in the Town Hall.

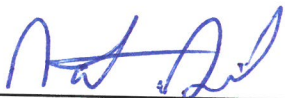
**Trustee Sedillo** commented that he saw that the Town was on the news about the fish in the pond. Deputy Clerk Michelle Dunlap said that we had been contacted by the news because a resident complained about the fish in the pond. She showed the news person the Salvage Order that the Town received from Game and Fish. Mayor Dial said that once the weather improves, we can clean out the pond.

**Trustee Romero-** absent

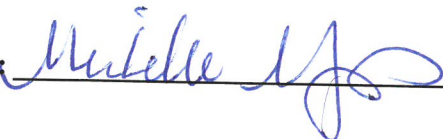
**Mayor Dial** told the Board that the County has hired a new County Manager. Mayor Dial has met with him to update him on important Town issues. He also told the Board that the EVSWA has a new Manager. He told the Board that he, the Clerk, and the Deputy Clerk, will be going back to Santa Fe to meet with our representatives again concerning Capital Outlay on January 24<sup>th</sup>. Representatives from the County asked the Town to join with them on that day in Santa Fe as they present their Capital Outlay requests; this will give us another chance to discuss our needs.

#### Adjournment

**ACTION TAKEN:** Trustee Hall made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED Meeting adjourned at 7:41 pm.**

Approved: 

Date: 2/4/19

Attest: 

Date: 2/4/19